

Section Two: Divisions

Guidelines for AERO Divisions

- I. All Division activities will be in compliance with the By-laws of the Association for Education and Rehabilitation of the Blind and Visually Impaired of Ohio (AERO).
- II. Membership in the Divisions is open to all members who pay AER dues.
- III. The officers of the Divisions shall be Chair, Chair-Elect, Secretary, Treasurer and Past-Chair as determined by divisions.
- IV. Each Division shall hold a minimum of one (1) business meeting at the annual AERO Conference for the purpose of electing officers.
- V. AERO shall allocate \$750 per Division per year for Division workshops.
 - a. To apply for this money, the Division Chair, outlining the contents of the workshop and/or speaker presentation, shall submit a written request to the AERO Executive Board. Upon approval of the board, money will be distributed as appropriate.
 - b. Each Division is responsible for keeping accurate records (with receipts) of how the money is spent and submitting these records to the AERO Treasurer, to maintain the AERO accounting books. This money may also be used to pay for a speaker at the Division's conference meeting.
 - c. The AERO Board reserves the right to limit availability of these funds, dependent upon treasury balance.
 - d. The AERO Board reserves the right to deny funds if the written request presented by the Division Chair is not approved by a majority vote.